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POSTING EXTERNAL

FULL-TIME CENTRE CUSTODIAN

The Boys and Girls Club of Niagara is seeking candidates to carry out the duties of Facility Cleaner/Maintenance Worker at Boys and Girls Club of Niagara – **1 Candidate for our EJ Freeland Community Centre (1555 Garrison Rd. Fort Erie) & Niagara Falls Centre (8800 McLeod Road Niagara Falls)**

Position Overview:

The Facility Cleaner is responsible for the safe, effective, and efficient delivery of the Facility and Equipment Cleaning at the Boys and Girls Club of Niagara- EJ Freeland Community. The facility Cleaner is responsible to the Facility/General Manager.

The Facility Cleaner/Maintenance worker is a full-time hourly position (37.5 hours per week). Compensation is \$15.50 - \$16.50. Mornings, evenings and some weekends may be required.

Qualifications:

- Able to secure a current Police Clearance with Vulnerable Sector obtained within the last 6 months,
- Participate in Club provided training in Health and Safety, Standard First Aid with CPR-C,
- A valid Driver's License and access to a personal vehicle.

Duties and Responsibilities:

Deliverables include but are not exclusive to:

- Clean offices, meeting chambers and recreational facilities
- Mop tile and concrete floor areas
- Vacuum all carpeted areas
- Dust all furniture and fixtures as required
- Wash and disinfect all washroom floors, toilets, toilet seats, hand dryers and fixtures
- Empty all waste baskets and garbage cans
- Clean entrance and exit including glass, doors and hardware
- Keep the outside area near the exit and entrance clear of snow, cans, paper, etc.
- Perform and/or report minor maintenance repairs
- Wash and buff floors with a floor polisher
- Wash entrance and exit floors
- Facility and equipment are cleaned and maintained as per handbooks:
- Grounds maintenance meets industry standards;
- Training attended and certifications maintained.



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Please send a cover letter and resume to employment@bgcn.ca by **e-mail** quoting the job title in the subject line no later than September 16th 2022.

Website: www.bgcni.ca

The Boys and Girls Club of Niagara is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environment. We will accommodate the needs of the applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise the Human Resources Department to ensure your accessibility needs are accommodated throughout this process. Information received relating to accommodation measures will be addressed confidentially.