



BGC Niagara 2023-2024

Licensed Child Care and Non-Licensed Recreational and Holiday Camps COVID Guidelines

January 2023

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1.0 Introduction

Purpose of Guide

The BGC Niagara has prepared this Operational Guideline Framework to assist Leadership Staff in implementing a safe and structured plan for 2023-2024 Licensed Child Care and Non-Licensed PD days and Camp Programs, consistent with Niagara Regional Public Health, Ministry of Education, Child Care Early Years Act (CCEYA) and Ministry of Health guidelines. The guidance document is intended to be used as a planning tool alongside the specific advice provided by federal, provincial and local authorities. In the event of a conflict between the Ministry of Education COVID-19 Operational Guidance document, and the Child Care Centre Licensing Manual, the Ministry of Education document will prevail. Advice of the local public health unit must be followed in the event that it contradicts the Ministry of Education COVID-19 Operational Guidance document.

This guidance document identifies critical health, administrative, engineering and safety procedures required for the 2023-2024 Licensed Child Care and Non-Licensed PD days and Camp Programs, consistent with Niagara Regional Public Health principles of safe programming for adequate cleaning and PPE, respiratory etiquette, health checks and sign in protocols.

This guidance document is an evolving document and as directives continue at the federal, provincial and local levels, the Child Care Director/designate will check and review the Niagara Regions Public Health Novel Coronavirus update website at <https://www.niagararegion.ca/health/covid-19/default.aspx?topic=1>. Information will be updated and added, as required.

Staff will receive updated documents as changes are made. Updated policies will be made available for parents/guardians free of charge upon registration in the parent handbook, as well as on the BGC Niagara website. The Child Care Director/Designate will review the following links on the website listed below to be informed of the most updated information and changes.

- Risk & Symptoms at <https://www.niagararegion.ca/health/covid-19/symptoms.aspx>
- How to Protect Yourself at <https://www.niagararegion.ca/health/covid-19/prevention.aspx>
- Cleaning and Disinfecting at <https://www.niagararegion.ca/health/covid-19/cleaning.aspx>
- Frequently Asked Questions <https://www.niagararegion.ca/health/covid-19/faq.aspx>
- Resource are provided at <https://www.niagararegion.ca/health/covid-19/resources.aspx> and http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_child_care_guidance.pdf

Staff will receive training updates through way of communication logs, policy and handbook review and emails where applicable. Staff may access current information from the Niagara Region's COVID-19 page at: <https://www.niagararegion.ca/health/covid-19/default.aspx>

Any requests for an exemption to the requirements of these guidelines must be forwarded by the Supervisor to the Manager/Child Care Director for Quality Assurance. This document will inform quality assurance audits to be conduct by the Child Care Director/designate.

Updates

Over the course of the COVID-19 pandemic, Niagara Regional Public Health, in collaboration with the Provincial and Federal Governments, will keep the public and service providers informed by providing timely, clear and up-to-date information about the COVID-19 pandemic. This will be done as necessary through the media and the Niagara Regional Public Health Website and distributed newsletters and communiques.

Decisions regarding any opening/closures of programs will be made in accordance with provincial directives and in consultation with the Executive Director, the Board as well as the Niagara Region Children's Services.

COVID-19

COVID-19 is a disease caused by a novel coronavirus that can result in acute respiratory illness. In general, these viruses are spread when a person who is ill coughs or sneezes. It may also be possible for a person to contract COVID-19 by touching contaminated surfaces and then touching their own mouth, nose, or possibly their eyes. The majority of people with COVID-19 develop a mild illness,

which may include but not limited to fever, cough, aches of pain, running nose, shortness of breath, loss of smell or taste, sore throat, and/or headaches. Participants may have milder or asymptomatic infections of COVID-19. (www.Toronto.ca/COVID-19)

2.0 Sign in and Screening Protocols

All Participants/Staff/Visitors/Volunteers will be signed in/out as per policy. The BGC Niagara will not permit participants, staff, visitors/essential service providers, volunteers or students who do not pass self-assessment to attend programs. If participants begin to show symptoms of COVID-19 while in program the Parent/Guardian will be contacted for immediate pick up.

Parents/guardians, participants, staff and service providers will be directed to the COVID-19 school and child care screening tool, or a screening tool designated by the local public health unit. A link is provided on the club website. This tool will be updated as needed and distributed to staff for review as updates are made. Parents/guardians, participants, staff and service providers will be directed to the Clubs website to view the **Screening Tool** for daily self-assessment if preferred.

Symptoms and Exclusion

Symptoms and exclusion indicators and direction can be found on COVID-19 school and child care screening tool, or a screening tool designated by the local public health unit. Please see 6.3 Symptoms and Exclusion as well as Appendix A. in the 2023-2024 Licensed Child Care, Non-Licensed Recreational and Holiday Camp Parent Handbook, outlining what to do if you have tested positive for COVID 19 or if you are a close contact of someone who has tested positive for COVID-19/

Daily Procedures:

- Parents/Guardians must provide and update staff with participant arrival and departure times;
- Upon Arrival staff and participants will be signed in on the main attendance and group attendance;
- At Departure, staff and participants will be signed out on the main attendance and group attendance;
- If participants transfer groups, arrival and departure times of their movement to that group will be reflected on group attendances.

Actions to protect your Health

- Wash your hands often with soap and water or alcohol-based hand sanitizer;
- Sneezing and coughing into a tissue where possible, into your sleeve as a last resort to assist in prevention of transmission;
- Avoid touching your eyes, nose or mouth;
- Avoid contact with people who are sick;
- Stay home if you are sick;
- Remind parents that they should be monitoring their children's health and keeping children who are unwell at home;
- A reminder that under current federal travel requirements, upon return from international travel individuals must wear a mask at all times when in public spaces (including schools and child care), maintain a list of all close contacts for your first 14 days in Canada, and monitor yourself for signs and symptoms of COVID-19. Individuals who are not vaccinated must quarantine when returning from international travel as per current guidelines.
- Face shields and surgical face masks will be provided for all staff should they choose to wear.
- **End of Program Procedures:**
- When early dismissal is required, parent/guardians must call the centre to report changes.

*Thermometers

Each centre program will be outfitted with infrared non-contact thermometers. 1 for Mid-day checks for full day programs and 1 for isolation rooms. Thermometers must be disinfected after each use. Proper cleaning and disinfecting standards must be followed.

Management of Possible COVID-19 Case

The BGCN will not permit participants, staff, volunteers or students who are ill to attend programs. If participants begin to show symptoms of COVID-19 while in program the parent/guardian will be contacted for immediate pick up. In the interim:

- Participants and/or staff who are showing symptoms of illness must be isolated in the supervisor’s office as a designated isolation room/space away from all other staff and participants.
- Staff need to contact their immediate Supervisor as soon as a participant or staff have displayed any symptoms of the virus for evaluation against the screening tools;
- Staff who are monitoring the participant/staff will try to remain physically distanced, while wearing proper PPE assigned (face shield and surgical face masks);
- Staff must clean and disinfect isolation area then wash hands immediately after taking off gloves and leaving the isolation space;
- The participant/staff temperature needs to be taken by a staff member and all symptoms and temperature readings must be documented on an occurrence form;
- Staff need to contact the parent/ guardian/emergency contact of the participant and advise to pick up immediately (within 1 hour);
- If a parent/guardian/emergency contact does not arrive in a timely fashion, staff must contact their immediate supervisor for further direction;
- In the event of a staff illness, if well enough they can drive or walk home themselves or call a parent/friend;
- In the event of serious illness and staff cannot get in touch with the parents/guardians (E.g. Participant is disoriented or slips into unconsciousness), call 911 and follow appropriate emergency procedures. Refer to the Emergency Response Plan Policy, and follow the appropriate reporting procedures;
- Parents/Guardians are to be referred to updated screening guidelines by MOH and follow direction regarding monitoring of symptoms.
- PCR tests or RATs (contingent on provincial testing supply), may be used when a child/student or staff member is exhibiting the following symptoms:

- Fever and/or chills; OR
- Cough; OR
- Shortness of breath; OR
- Decrease or loss of taste or smell; OR

Two or more of:

- Runny nose/nasal congestion;
- Headache;
- Extreme fatigue;
- Sore throat;
- Muscle aches/joint pain;
- Gastrointestinal symptoms (i.e. Nausea, vomiting or diarrhea).

Staff and Participants in Toddler/Preschool/Camp programs will be provided with rapid tests to take home. Once distributed supply has been used during absent days upon return you can request a new supply. School age children will receive Rapid tests directly from their school.

Once the participant is picked up the staff will conduct environmental cleaning and disinfection of the spaces and items used by the participant. Items that cannot be cleaned and disinfected (e.g. paper, books, cardboard puzzles) should be removed from program and stored in a sealed container for a minimum of 7 days.

Management of Outbreaks

A COVID outbreak is considered to be if the centre experiences 30% of absenteeism. If the program experiences a sharp increase in the level of absenteeism (by approximately 30%), parents/staff will in this case receive a notification from the Child Care Director/designate, signed by the local medical officer of health, with information on public health measures for individuals to follow (e.g., monitoring of COVID-19 symptoms).

Returning to Program after an Illness that is COVID-19

“COVID-19: Interim Guidance for Schools and Child Care: Omicron Surge Version 1.0 – January 10, 2022”

Please see Appendix A of Parent handbook for direction.

3.0 Program Health and Wellness Requirements

BGCN Staffing Structure and Ratios

Program staff will adhere to ratios at all times. Licenced child care and Non-Licensed PD Days/Camps will operate from 7:00am-6:00pm Monday to Friday (Centres will open at 6am). Kinder ratio is set as 1 staff to 13 participants and primary/junior age group is set at 1 staff to 15 participants.

Toddler Programs will ensure there is a staff to participant ratio of 1 staff to 5 participants. The toddler program will operate for children 18 months- 2 and a ½ years of age.

Preschool Programs will ensure there is a staff to participant ratio of 1 staff to 8 children. The preschool program will operate for children 2 and a ½ - 4 years of age (prior to kindergarten enrollment).

Requirements of Scheduling Staff as per Operational Guidelines

Managers and Supervisors will work together to set staff scheduling and implement with the child care centre teams to ensure Staff, children. All shifts will be scheduled with a staff assigned to specific group of participants, following assigned ratios for appropriate age groups.

Hand Sanitizer

Staff will have the use of hand sanitizer with an alcohol level of at least 70%, if soap and water is not available. Hand Sanitizer does not replace hand washing. Hand washing is always the first line of defence and preferred option to eliminate contagious virus/diseases.

Washrooms

Groups need to have designated times for washroom breaks. Before and after school participants 4 to 6 years of age must have staff supervision. For toddler and preschool programs, a staff must supervise.

Respiratory Etiquette

To prevent the spread of respiratory infections, proper respiratory etiquette needs to be taught to participants and regularly practiced by staff and participants.

- Poster: Cover Your Cough
- Poster: Hand Hygiene

Respiratory etiquette posters need to be posted at the entrance and in areas where they are likely to be seen, to remind staff and patrons to practice proper respiratory etiquette.

Respiratory etiquette includes:

- Covering your nose and mouth during coughing and sneezing with a tissue or sneezing or coughing into your sleeve or elbow
- Disposing of used tissues into the garbage immediately after use
- Practicing proper hand hygiene immediately after coughing or sneezing

Occupational Health and Safety

- The Boys and Girls Club of Niagara will maintain their ongoing support to help educate and protect staff during this time. BGCN will have written measures and procedures posted for worker safety, including measures and procedures for infection prevention and control. Staff can also find more detailed guidelines for COVID-19 on the Ministry of Health COVID-19 website.

Additional Staffing Supports

- Employees can access the Employee and Family Assistance Program (EFAP);
- If you are seeking Access to EFAP it is 24/7/365 – by telephone or online:
- Call the Morneau Shepell Care Access Centre toll free at 1-844-880-9142;
- Via www.workhealthlifecom for:
- Online access to request services;
- First Chat: to type/text a real-time conversation with a counsellor;
- E-Counselling to exchange written messages online with a counsellor.

Staff can access the My EFAP mobile application that provides on-the-go support with a timely selection of articles, videos and direct access to e-counselling. Click here to download www.workhealthlife.com/myeap

- If a staff has been diagnosed with COVID-19, the staff must remain off work as directed. See the provincial [COVID-19 screening tool](#) for symptom screening, monitoring and isolation procedures.
- **If the staff's illness is determined to be work-related:**
In accordance with the Occupational Health and Safety Act (OHSA, 1990) and its regulations, an employer must provide a written notice within four days of being advised that a worker has an occupational illness, including an occupationally-acquired infection, or if a claim has been made to the Workplace Safety and Insurance Board (WSIB) by or on behalf of the worker with respect to an occupational illness, including an occupational infection, to the:
 - Ministry of Labour, Training and Skills Development;
 - Joint health and safety committee (or health and safety representative); and
 - Any instances of occupationally acquired infection shall be reported to WSIB within 72 hours of receiving notification of said illness (OHSA, 1990).

Visitors/Volunteers/special performers in Programs

All Visitors/Volunteers/Special performers will be signed in/out as per policy. The BGCN will not permit Visitors/Volunteers/Special performers who do not pass self-assessment to attend programs. If Visitors/Volunteers/Special performers begin to show symptoms of COVID-19 while in program they will need to go home.

All Visitors/Volunteers/Special performers will be supervised by club personal at all times while in program spaces and will not be left alone with participants.

Ministry staff and other public officials (e.g. Fire marshal, public health inspectors, Ministry of Education advisors) are permitted to enter and inspect a childcare centre at any reasonable time.

The provision of in-person special needs services in child care settings will continue where appropriate. Maximum capacity rules do not apply to Special Needs Resource staff, however they must still complete all necessary screenings prior to building entry.

4.0 Manager/Supervisor or Designate COVID-19 Responsibilities

- Ensure all COVID-19 signage is posted and visible;
- Provide relief for staff when staff are ill or need of breaks;
- Confirm employees document any findings of daily health checks, attendance taking and mid-day checks (for full day programs) are completed each day;
- **Ensure all documents required by Niagara Regional Public Health stated within this guideline/Previous Guidelines are kept and filed safely (locked hard copy or electronically secured);**
- Report and track illness;
- Supervise the isolation room, if needed;
- Restock required cleaning supplies and PPE equipment for staff;

- Ensure quality assurance is met.

Personal Protective Equipment (PPE)

All Staff are provided with proper PPE as required or requested.

Face covering requirements in regards to the updated guidance for close contacts in the community and in households:

- Asymptomatic individuals who are close contacts of a case or a symptomatic individual in the community are no longer required to isolate but must self-monitor for 10 days from last exposure.

For children under 2 a well-fitted mask is not required. However, parents must monitor for symptoms for 10 days following last exposure.

- Asymptomatic household contacts of a case or a symptomatic individual are also not required to isolate if they are 17 or younger and fully vaccinated; 18 and older and have already received their COVID-19 boosters; or tested positive for COVID-19 in the last 90 days and have completed their isolation period. Asymptomatic household contacts who are not required to isolate are also required to self-monitor for 10 days following the last exposure.

Under current federal travel requirements, upon return from international travel, individuals must, wear a mask at all times when in public spaces (including schools and child care), maintain a list of all close contacts for your first 14 days in Canada, and monitor yourself for signs and symptoms of COVID-19.

For more information, please read the [Public Health Ontario \(PHO\) fact sheet](#).
MOH- “Face Covering and Face Masks” (May 20th, 2020)


Face Shields- Face shields will be utilized in isolation rooms and available for staff should they choose to use.

Gloves- Gloves are only required in the situations listed within this document in addition to regular use (toileting, first aid, cleaning of bodily fluids etc.).






Enhanced Cleaning Protocols

All employees will ensure they are doing their part in minimizing the spread of COVID-19. New enhanced cleaning protocols have been put in place to existing cleaning logs and will be implemented in an ongoing effort to keep employees, participant and essential visitors safe while in our facility.

In ensuring that all hard surfaces and toys are being disinfected regularly, it is crucial that at this time high touch areas such as door handles at all entrances and exiting doors of the building and program rooms are cleaned and disinfected at least twice per day. The chart below reflects routine cleaning and disinfecting guidelines during periods of outbreak from the Niagara Region Child Care Manual. Regarding sensory there needs to be a strong emphasis on handwashing before and after play.

Toys						
Play Area	What to do	After each use	Daily	Weekly	Monthly	Notes
All toys (toddler, preschool and school aged)	Clean and disinfect					

Items made of absorbent materials (e.g., plush toys, dress-up clothes)	Launder					
Water play toys / table	Clean and disinfect					
Toy / storage areas	Clean and disinfect					
Dry Sensory Play	What to do	After each use	Daily	Weekly	Monthly	Notes
Dry sensory play - food / other	discard					
Dry sensory play - sand	discard					Or when noticeably soiled
Dry sensory play - table	Clean					
Natural items (e.g., rocks, wood, bird's nest)	Clean and disinfect					
Sleep/ Rest Area	What to do	After each use	Daily	Weekly	Monthly	Notes
Linen / bedding	Launder					
Cots	Clean and disinfect					
Carpets / upholstered furniture	Vacuum (steam clean every six months)					
Floor	Sweep and mop					
Washroom	What to do	After each use	Daily	Weekly	Monthly	Notes
Cloth towels	Launder					
Potty chairs	Clean and disinfect					
Hand wash sink / toilets / floors	Clean and disinfect					

Cloth towels	Launder					
Diaper change mats	Clean and disinfect					
Toddler Room	What to do	After each use	Daily	Weekly	Monthly	Notes
Mouthed toys	Clean and disinfect					
Cloth / plastic bibs	Launder/ clean and disinfect					
Soothers	Clean and disinfect (boil one minute or use dishwasher)					

Supervisors/Managers have worked directly with their supporting operations and leadership team to create, modify and implement additional cleaning protocols within all program spaces. Adjustments have been made on the “Daily Cleaning Logs” which will be name assigned as per policy and posted in program spaces. It is staff members responsibility to ensure these forms are being followed, completed and logged accurately in real time. It is the supervisor’s duty to monitor completion of these logs.

Sanitation Schedule

All employees should practice continuous sanitizing throughout the day in program spaces. Enhanced cleaning logs are to be monitored, completed, and logged by staff making note that all high-touch surfaces, door handles and toys are disinfected regularly. Staff are to ensure they are modelling safe health measures and increased hand washing alongside the participants in all programs.

Disinfectants being used should display a “DIN” (Drug Identification Number) and every effort will be made by all staff to ensure appropriate disposal is being implemented in regard to products that have exceeded their expiration dates as labelled.

All laundry baskets will be clearly labelled so that all staff are aware which laundry needs washing vs which needs folded. This also ensures soiled baskets do not have cleaned articles placed in them.

5.0 - Infection Prevention and Control Practices

Activities and Equipment Use

Aquatic activities must adhere to regulated requirements as well as to municipal guidance and restrictions at the time of the activity.

Consultation with local public health units will determine play structure usage.

Activities that involve participants in preparing food will be determined in consultation with local public health.

Naptime

Toddler and Preschool programs will ensure that distance between cots will be increased during naptime if possible. If space if tight, children will be placed head-to-toe or toe-to-toe. Cots will be disinfected as prescribed by Public Health. Linens will be laundered as prescribed by Public Health.

Personal

Items

Personal items should be kept to a minimum and all labelled clearly with participants names (i.e. Backpack, water bottle, extra clothing, sunscreen). Bagged lunches for Non- Licensed PD Day and Camps should be clearly labelled.

Participants should bring their own sun protection and this should not be shared. Where possible, participants should apply their own sun protection. Staff may aid with applying sunscreen to any child requiring it and should exercise proper hand hygiene when doing so (e.g. washing hands before and after application).

Meals

Childcare

Meals and snacks will be provided **for the toddler and preschool programs, as well as evening care programs** by a designated catering company adhering to Canada’s Food Guide. There should be no food provided by the family/outside of the regular meal provision of the program (except where required and special precautions for handling and serving food must be put in place).

Food temperatures and logs will continue to be maintained by the onsite supervisor/designate. Food sampling will be completed by the catering company prior to delivery.

Before and After School Programs/ PD Day and Camps

AM and PM snacks will **only** be provided by the club for before and after school programs. Participants in PD Day and Non-Licensed Camp programs are required to adhere to the clubs bagged lunch protocol with the understanding that the club is a nut aware facility. **All lunches must be nut free.** The participants and staff must perform proper hand hygiene before and after eating. Ensure each participant has their own labelled water bottle kept with them during the day and is not shared.

Staff will reinforce “no food sharing”.

6.0 Engineering Controls

Licensed Care Serious Occurrence (SO) Protocols:

Serious Occurrence (CCEYA): a serious occurrence as defined by the Child Care and Early Years Act, 2014: Ontario Regulation 137/15 is an event involving the death of a child, abuse/allegation of abuse or neglect, missing or temporarily unsupervised child(ren) or unplanned disruption of normal operations. Serious Occurrence reporting procedures will occur for licensed programs where a suspected or confirmed case of COVID-19 occurs, as well as any subsequent declarations of outbreak.

Serious Occurrence (MOL): a serious occurrence or an incident that requires an employer to “report an incident” as defined by the Ministry of Labour through the Occupational Health and Safety Act.

Responsibilities and Procedures

1. Responsibility of the Employee:
 - a. Report and document all occurrences as soon as practically possible using site specific forms;
 - b. Ensure occurrence reports are kept confidential within the limits of the Club’s confidentiality policy.
2. Responsibility of the Program Manager/Centre Supervisor:
 - a. Ensure employees are trained in occurrence reporting and procedures;
 - b. Ensure utilized logs, checklists and occurrence reports are available to all employees;
 - c. Ensure received occurrence reports are reviewed for completeness and follow up is conducted as required as soon as practically possible.
 - d. Ensure all received occurrence reports are forwarded to the appropriate Director overseeing that area of concern within 24 hours of receipt. A second copy is to be forwarded to the Operations Director (Risk Manager) as soon as practically possible. The appropriate Director can be determined by consulting the following chart:

Director	Area of Concern
Operations Director	Issues related to facility operations and club assets
Childcare/Programs Director	Issues related to programming and youth
Development Director	Issues related to funding, communications and branding

Human Resource Director (Executive Director)	Issues relating to the media, employment and employees
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- e. Report “serious occurrences” to the appropriate Director as soon as practicably possible;
- f. Report “health and safety” occurrences to the on-site certified members,
- g. Report “staff injuries” to the Executive Assistant (WSIB) immediately;
- h. Report “property damage or visitor injury” to the Operations Director;
- i. Ensure occurrence reports are filed confidentially as appropriate;

3. Responsibility of the Director:

- a. Ensure direct reports (Program Managers/Centre Supervisors) are trained in occurrence reporting and procedures;
- b. Assist direct reports during serious occurrences through support and by ensuring that the occurrence policy is followed;
- c. Review occurrence reports upon receipt and follow up if applicable;
- d. Monitor received occurrence reports for patterns and trends;
- e. Report serious occurrences to the Executive Director as soon as possible;
- f. In consultation with the Executive Director, complete Ministry on-line reporting if required;
- g. Confidentially file occurrence reports in master electronic file.
- h. Consult with other Directors when receiving an occurrence reports outside their area of concern and ensure that the appropriate Director is given a copy of the occurrence report as soon as practicably possible.

4. Serious Occurrence Reporting

- a. Serious occurrences involving licensed care programs have additional reporting requirements as per the Child Care and Early Years Act. In such a case as illustrated above, further actions beyond the internal occurrence report must be taken as outlined in the Child Care and Early Years Act 2014 as per Serious Occurrence Reporting - Licensed Child Care (see policy 04-06-01).
- b. Serious occurrences as defined by the Ministry of Labour involving staff, members, volunteers or visitors at any club site have additional reporting requirements. In such a case illustrated above, further actions beyond the initial occurrence reporting must be taken as is illustrated in the Serious Occurrence Reporting – Ministry of Labour (see policy 04-25-01).

5. Record Keeping

- a. All Managers will ensure occurrence reports are filed in secure and locked locations at Club centres for a period of no less than four years;
- b. All Directors will ensure that all forwarded occurrence reports are filed in a secure and locked location for a period of no less than seven years;
- c. The Operations Director (Risk Manager) will be responsible to:
 - Catalogue and keep a summary log of all received occurrences;
 - Ensure that an updated summary is made available to Directors at regular intervals

Licenses are to report closures related to COVID-19 where they result in an “Unplanned Disruption of Service” to the normal operation of a child care centre or home child care agency in the Child Care Licensing System.

- For licensed child care centres, this represents any closure impacting the entire centre.

Communication - Each group will be assigned 2 Way Radios to communicate with onsite Supervisor. The assigned Manager/Supervisor will carry the issued club cell at all times to be available to parents/guardians.

Kitchen - Only staff are allowed to access to the kitchen, to minimize the number of items/equipment to disinfect remove/declutter. The kitchen needs to be disinfected after each use.

Signage to be Posted

It is the responsibility of all staff to monitor alert that COVID-19 signs are posted and visible to everyone entering and exiting the building. If the signage is missing, or in poor shape, staff must contact the Manager/Supervisor on duty as soon as possible so new signs can be posted immediately. It is everyone’s responsibility to adhere to the policies following the attached postings sent forth by Niagara Regional Public Health officials.

Symptom screening poster for building entrances

Suggested General prevention Postings:

Welcome sign – Front Door

- Symptom screening poster for building entrances – Front Door
- Cover your cough – Front Door
- Clean your hands with soap and water -Washrooms
- Clean your hands with alcohol-based hand rub / hand sanitizer

7.0 Procedures, Forms and Policies Referenced

MEDU- Ministry of Health

“COVID-19 Integrated Testing & Case, Contact and Outbreak Management Interim Guidance: Omicron Surge” (March 2022)

MOH- Ministry of Health

“COVID-19 Reference Document for Symptoms Version 9.0” (January 4, 2022)

http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_reference_doc_symptoms.pdf

MOH- Ministry of Health

“COVID-19 school and child care screening” (March 2022)

<https://covid-19.ontario.ca/school-screening/>

Niagara Region Public Health Resources

“Signage to be Posted” (March 2022)

<https://www.niagararegion.ca/health/covid-19/resources.aspx>

OHSA-Ontario Health and Safety Act (1990)

https://www.ontario.ca/laws/statute/90o01?_ga=2.42772321.510154378.1556201183-401966938.1554832767

PSHSA- Public Services Health and Safety Association

“Precautions when working as a childcare provider” (2022)

<https://www.pshsa.ca/resources/health-and-safety-guidance-during-covid-19-for-employers-of-child-care-centre>